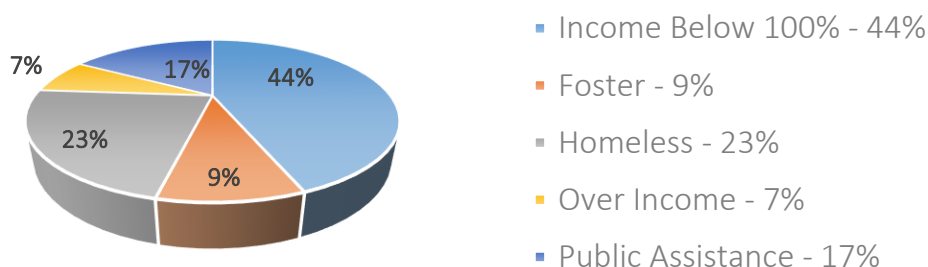




Summary of Programming

Early Head Start (EHS), a program through Bona Vista Programs, Inc. served 114 pregnant women and children in the 2018-2019 school year. Ages served vary from birth until age three or when the child is enrolled at Head Start. The program serves Miami, Cass, and Howard Counties in Indiana. The EHS programming options include: Center Based funding for 56 children, Prenatal funding for 12 women, and Home Based funding for 46 children.

Eligibility of All Enrolled Families
2019

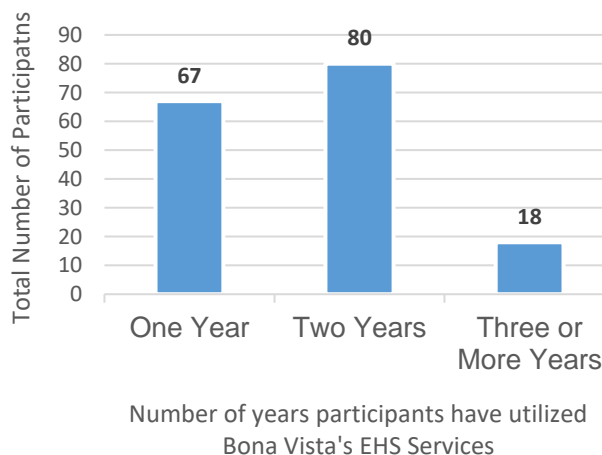


The EHS program is for low-income and otherwise at risk infants, toddlers, pregnant women, and their families. The program works to enhance children's physical, social, emotional, and intellectual development. EHS assists pregnant women to access comprehensive prenatal and postpartum care, and we support parent efforts to maximize their parental roles while striving toward self-sufficiency.

Performance Indicators

-  165 children and 28 pregnant mothers were served
-  207 children were waitlisted throughout the program year
-  35 children served were diagnosed with a disability
-  16 families were referred by the program for mental health services
-  86% of enrolled children were up to date with immunizations
-  100% of children enrolled have access to continuous, accessible health care

Participant Duration of Services
2019





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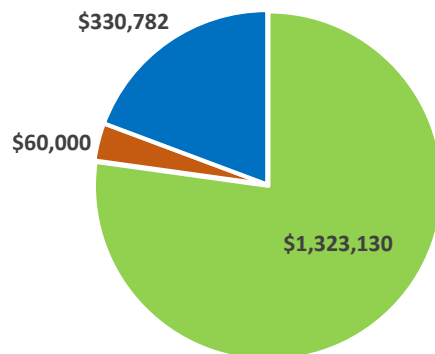
Budget and Funding Sources

The 2018-2019 school year completed Bona Vista's Early Head Start fifth year of the Office of Head Start funding cycle. The program's application for funding has been approved to provide services through 2024.

In 2018, the program was awarded the Cost of Living Allocation grant for an amount of \$33,595 to supplement staff salaries and expenses for the program. Staff members were provided a 2.7% raise. Surplus funds were utilized to increase program budget for materials and mental health services for families and children. Bona Vista's Early Head Start federal budget for the 2018-2019 school year can be seen below.

	Budget	Actual
Personnel	\$920,073	\$918,509
Fringe Benefits	\$293,064	\$284,203
Supplies	\$41,407	\$35,158
Other	\$102,181	\$118,855
Staff Training and Education	\$31,014	\$31,014
Total	\$1,387,739	\$1,387,739

Funding Sources



- Office of Head Start Federal Grant
- Child and Adult Care Food Program
- Non-federal Share

Non-Federal Share

As required per the Office of Head Start, the program is required to match federal dollars in order to receive services. The program matches 25% of total dollars. Therefore for the 2018-2019 school year, the program was required to obtain \$339,182. Funds can be provided through volunteer work and donations known as in-kind. The grantee, Bona Vista Programs, Inc. provides a large percentage of Early Head Start's in-kind through unrestrictive funds that support personnel staff, such as Human Resources, Maintenance, and nursing.

Fiscal Audit

A fiscal audit was conducted at Bona Vista Programs, Inc. in July 2018. The Early Head Start program was found to be in compliance with requirements that could have a direct and material effect on federal funding.



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Employee Information

Quality staff are essential to the success of Bona Vista's Early Head Start Program. To ensure quality, all new hired staff complete an interview, state and federal background check (including fingerprints), and drug screen before working with children.

New staff are also provided a comprehensive orientation and 90 day onboarding program complete with shadowing in the classroom and trainings with the management team. Veteran staff are supported by monthly professional development opportunities and peer or individualized coaching with a manager.

The program continues to strive for staff growth and retention. In the 2018-2019 school year, the direct care classroom staff lost their direct supervisor. The program promoted a staff member to become the Center Director. Unfortunately, the position was vacant again six months later. Inconsistent supervision of staff resulted in turn over.

Although there was a spike in staff turnover in 2019, the program was able to stay within the turnover goal of below 25% overall.

Education Background of Early Head Start Staff:



On average, classroom teachers and assistants received approximately 65 hours of Professional Development, including education, health, safety and other topics



100% of management have a minimum of a Baccalaureate degree



100% of teachers have a minimum of a Child Development Associate Credential

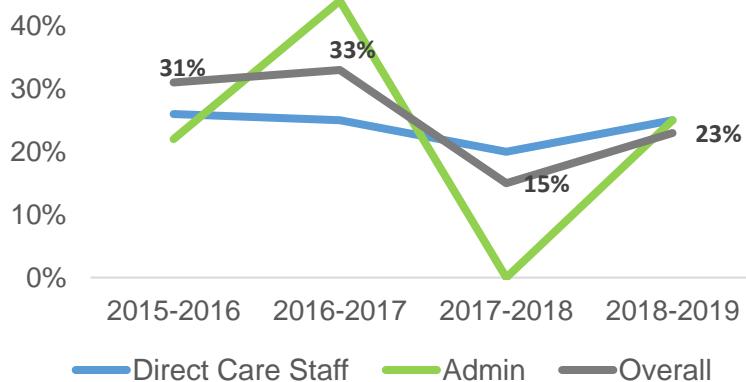


Six (6) staff members obtained or renewed a valid Child Development Associate Credential



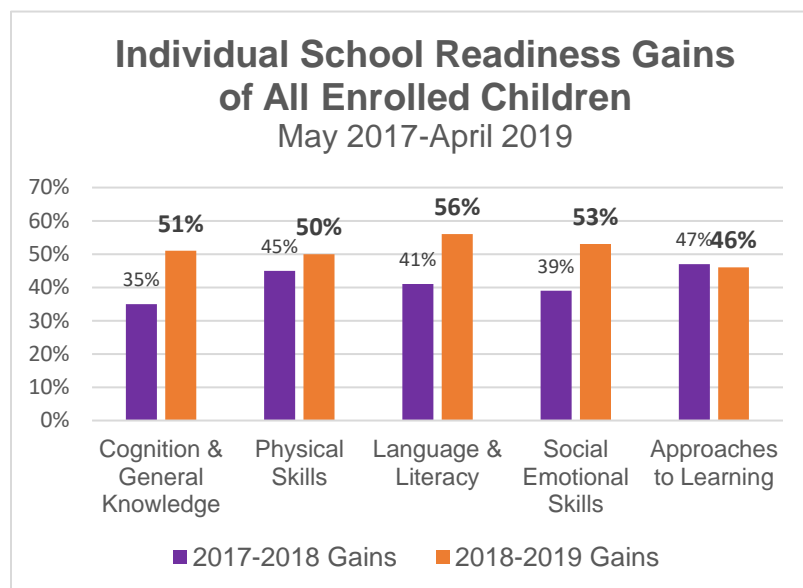
Four (4) staff members utilized the Indiana T.E.A.C.H. scholarship

Early Head Start Program Turnover
2015-2019



Early Head Start's Effort to Prepare Children for Head Start

Early Head Start Center Based classrooms utilize the Creative Curriculum to support the development of individualized child education goals and lesson plans. Home Based and Prenatal program options use Partners for a Healthy Baby to support families as the first educator.



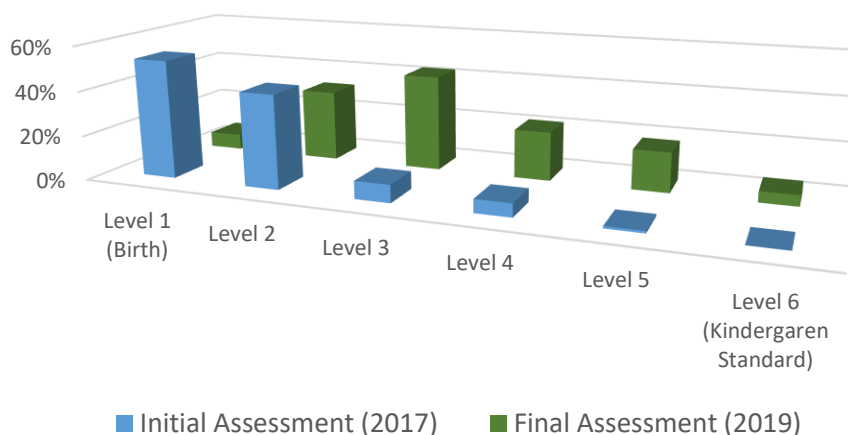
ISTAR-KR is utilized to assess the progress of children. A derivative of Indiana's Early Learning Standards, ISTAR-KR is aligned to the Indiana Standards for Kindergarten in the areas of English/Language Arts and Mathematics. It also includes three functional areas: Physical, Personal Care, and Social Emotional Skills. With use of Creative Curriculum and ISTAR-KR, Early Head Start can support children's school readiness by establishing personal educational plans for each child.

All child development curriculums and assessments are aligned with the Office of Head Start's Early Learning Outcome Framework in the areas of Language and Communication, Cognition, Perceptual Motor and Physical Development, Social and Emotional, and Approaches to Learning.









2019 EHS Graduates Growth by Indicator Level

ISTAR-KR

May 2017- May 2019



Efforts to Support and Engage Families and the Community

-  The program adopted the Conscious Discipline Parenting Curriculum as a training option for families to implement positive behavior management at home.
-  Policy Council Meetings are held once a month for parents and community members to provide policy review and guidance for the program.
-  A former Early Head Start parent served on the Board of Directors.
-  100% of families were offered the opportunity to complete a family strengths and needs assessment and were provided resources to support family goals.
-  Families enrolled in the program for the entire year gained additional knowledge about transitioning children to other programs, housing options, breastfeeding, and early intervention/therapies, among many other topics.
-  Recruitment for families took place in all three counties at local community resources, fairs, events and other engagements.
-  The Kokomo Library visits the center twice a month to read stories to the children.
-  Rhum Academy visits the center twice a month to sing and dance with the children.

Early Head Start Transition Rooms

Bona Vista's Early Head Start continued the Transition Classroom option for families in the 2018-2019 program year. These classrooms are licensed for children two and a half and older. The rooms accommodate children that are scheduled to age out of the program's Infant and Toddler rooms when the child turns three years old.

To qualify for the room, families must be eligible and have intention to attend Kokomo's Head Start in August the next school year. Families complete the pre-application paperwork supplied by Kokomo's Head Start that is then reviewed by Head Start staff. The children are able to stay in the classrooms until the child is accepted into Kokomo's Head Start or another Early Childhood program.

In 2019, 15 children graduated from the EHS transition rooms and were offered placement in the Kokomo Head Start classrooms for 2019-2020 school year.





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Recognition of Quality Programming

Bona Vista's Early Head Start has been providing excellent services since 1999. The center has elected to participate in many state and national programs.



Last year, Early Head Start maintained national accreditation status through the National Association for the Education of Young Children (NAEYC).

Early Head Start was re-awarded the Paths to Quality Level 4 programming distinction from the State of Indiana, the highest level achievable.



Early Head Start is recognized as an Indiana State Licensed Child Care Facility. The Indiana State Child Care License is written into law under Indiana Code (IC) 12-17.2 and establishes the authority for Indiana Family and Social Services Administration to regulate child care in the state.

Contact Us

For more information on Bona Vista's Early Head Start, please contact our main office.

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Bailey Maxwell
Early Childhood Director



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