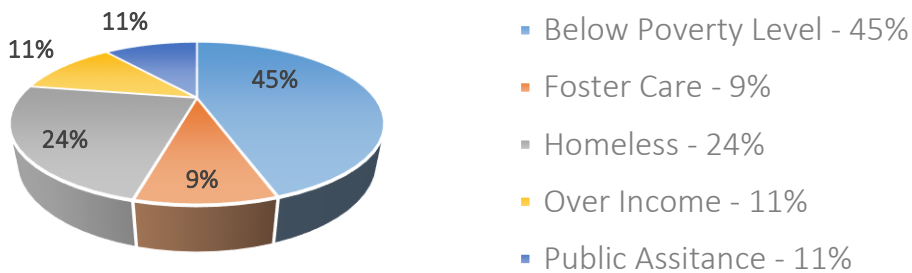




## **Summary of Programming**







Early Head Start (EHS), a program through Bona Vista Programs, Inc., currently serves 114 pregnant women and children. Ages served vary from birth until age three or when the child is enrolled at Head Start. The program serves Miami, Cass, and Howard Counties in Indiana. The EHS programming options include: Center Based funded for 56 children, Prenatal funded for 12 women, and Home Based funded for 46 children.

**Eligibility of Enrolled Families  
2017-2018**

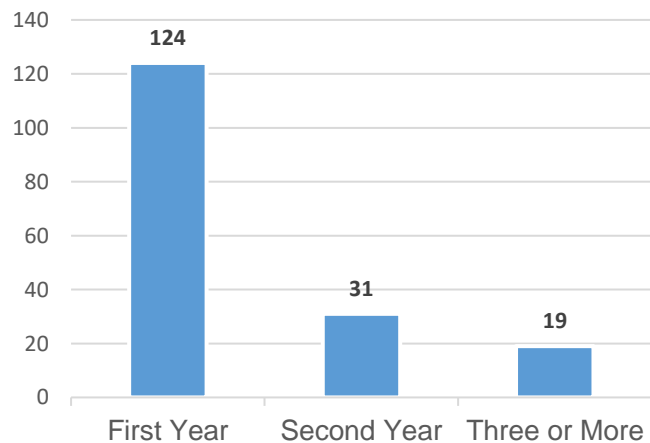


The EHS program is for low-income and otherwise at risk infants, toddlers, pregnant women, and their families. The program works to enhance children's physical, social, emotional, and intellectual development. EHS assists pregnant women to access comprehensive prenatal and postpartum care, and we support parent' efforts to maximize their parental roles while striving toward self-sufficiency.

## **Performance Indicators**

-  146 children and 28 pregnant mothers were served
-  193 children were waitlisted throughout the program year
-  36 children served were diagnosed with a disability
-  15 children that were referred for evaluation by the program were diagnosed with a disability and received therapeutic services
-  84% of enrolled children received all recommended immunizations
-  100% of children enrolled have access to continuous, accessible health care

**Total Years Each Participant Has  
Been Enrolled at Early Head Start**





# Bona Vista Program's Early Head Start Annual Report 2017-2018

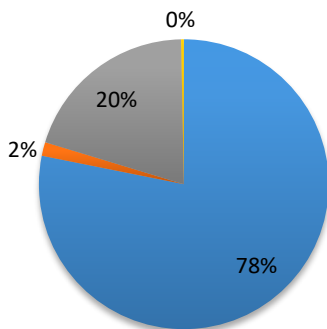


## **Budget and Funding Sources**

Bona Vista's Early Head Start is always fiscally responsible. The program utilizes funds in a manner that benefits the child, family, and staff. Throughout this program year, ....

	Budget	Actual
Personnel		
Fringe Benefits		
Supplies		
Other		
Staff Training and Education		
<b>Total</b>		

## **Funding Sources**



- Office of Head Start Federal Grant \$1,279,211
- Non-federal Share \$327,584
- Grants for program improvements \$5,000

## **Grants Awarded**

Early Head Start was awarded a \$5,000 Family Engagement grant from Early Learning Indiana. This grant provided support to the program by offering funds to purchase incentives for families to attend family engagement events. Items purchased also supported the program's adoption of the Creative Curriculum parenting curriculum that is offered monthly to families. Additional funds were utilized to enhance the program's communication with families. The program connected with the family application, tend.ly. Staff are able to post information to the child's individual daily report which is accessible to the child's designated family members. Families can access the information throughout the day and engage with the page.

## **Fiscal Audit**

A fiscal audit was conducted at Bona Vista Programs, Inc. on ?????. The Early Head Start program was found to be in compliance with requirements that could have a direct and material effect on federal funding.



# Bona Vista Program's Early Head Start Annual Report 2017-2018



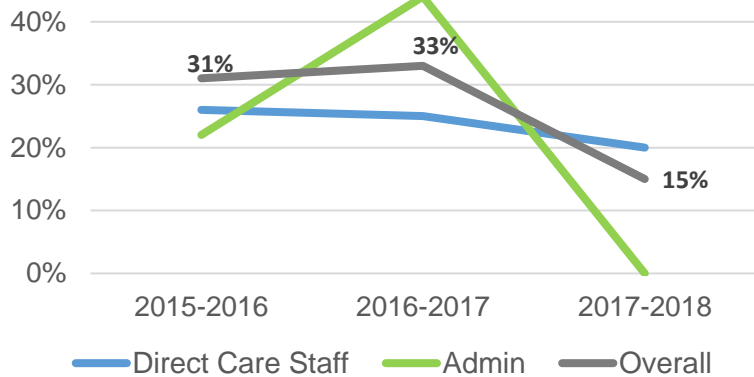
## Employee Information

Quality staff are essential to the success of Bona Vista's Early Head Start Program. To ensure quality, all new hired staff complete an interview, state and federal background check, and drug screen before working with children.

New staff are also provided a comprehensive orientation and 90 day onboarding program complete with shadowing in the classroom and trainings with the management team. Veteran staff are supported by monthly professional development opportunities and peer or individualized coaching with a manager, local Early Childhood professional from Child Care Solutions, or a Conscious Discipline coach.

The program continues to strive for staff growth and retention. In 2016-2017, the administrative team experienced change with the hire of a new Director. After a restructure in management with internal staff, the program's overall employee turnover decreased by 18%. This is in part to management's diligence to hire staff that fit the mission and classroom dynamics. Overall turnover is at a record 15% for the 2017-2018 program year.





**Early Head Start Program Turnover 2015-2018**



Additional strategies to increase retention was on staff professional growth. The program assists staff in furthering their education through the use of INAEYC's Teacher Education and Compensation Helps (T.E.A.C.H.)

program. Staff can apply to receive a scholarship that pays for 80% of their tuition in order to further their education in the field of Early Childhood. If the teacher was awarded the T.E.A.C.H. scholarship, Early Head Start paid for a portion of the staff's remaining tuition fees. In return, staff agreed to continue to work for Bona Vista's Early Head Start for a minimum time.

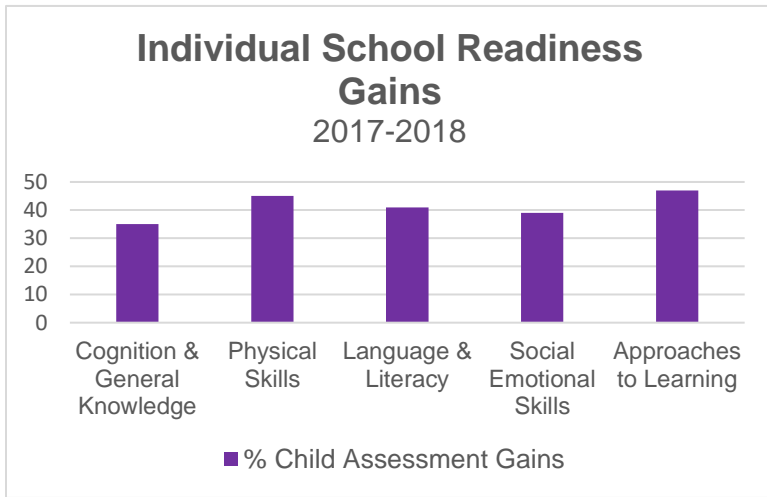
## Education Background of Early Head Start Staff:

-  100% of management have a minimum of a Baccalaureate degree
-  100% of teachers have a minimum of a Child Development Associate Credential
-  Seven (7) staff members obtained or renewed a valid Child Development Associate Credential
-  Nine (9) staff members utilized the T.E.A.C.H. scholarship



## Early Head Start Efforts to Prepare Children Developmentally for Head Start

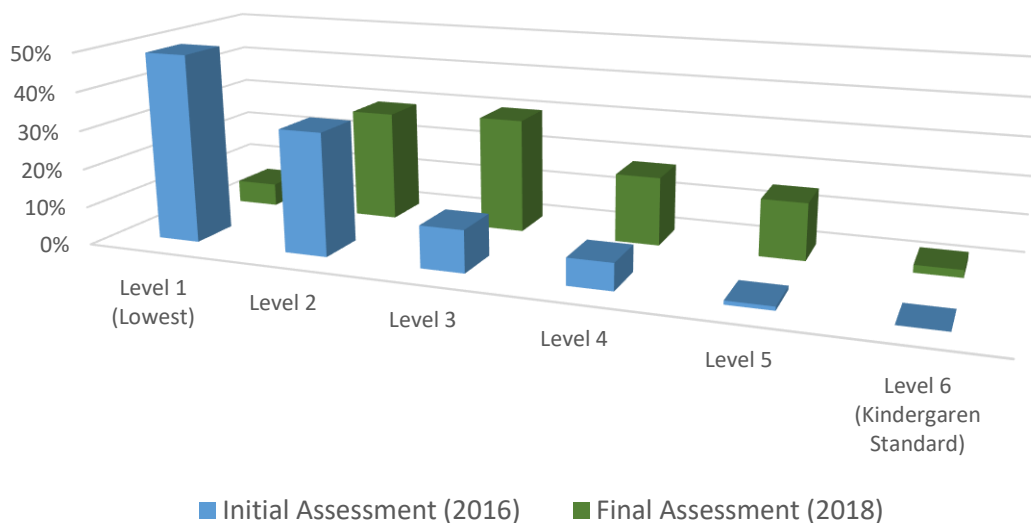
Early Head Start Center Based classrooms utilize the Creative Curriculum to support the development of individualized child education goals and lesson plans. Home Based and Prenatal program options use Partners for a Health Baby to support families as the first educator.



To assess the progress of children ISTAR-KR is utilized. A derivative of Indiana's Early Learning Standards, ISTAR-KR is aligned to the Indiana Standards for Kindergarten in the areas of English/Language Arts and Mathematics. It also includes three functional areas: Physical, Personal Care, and Social Emotional Skills. With use of Creative Curriculum and ISTAR-KR, Early Head Start can support children's school readiness by establishing personal education plans for each child.

All child development curriculums and assessments are aligned to the Office of Head Start's Early Learning Outcome Framework in the areas of Language and Communication, Cognition, Perceptual Motor and Physical Development, Social and Emotional, and Approaches to Learning.

## 2018 EHS Graduates Growth by Indicator Level May 2016- May 2018





# Bona Vista Program's Early Head Start Annual Report 2017-2018

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